

Minutes

RSSS P&C General Meeting

26th of February 2018

WELCOME BY PRESIDENT: Liz Hage

MEETING OPENED: 7:48pm

1. Attendance

Leanne	Beaumont
Rhiannon	Butler
Michelle	Butler
Helen	Caswell
Craig	Charles
Bosana	Coso
Ross	Cruikshank
Kristen	Doyle
Carmen	Dunn
James	Dunn
Hayley	Flynn
Janina	Graham
Liz	Hage
Don	Hamilton
Sybil	Judge-Mears
Debbie	Laporte
Cassie	Love
Phillip	Mercer
Kate	Neill
Alina	Orams
Paula	Padget
Keeley	Russell
Angela	Schreiweis
Tracey	Sewell
Jessica	Webber

Apologies

2. Minutes of last General Meeting

Motion *That the minutes be confirmed as a true and accurate account of the meeting.*

Moved: Debbie Laporte

Seconded: Keely Russell

3. Business arising out of the minutes:

Amend minutes to reflect that Carmen sent the January Fundraising Report to Tracy via email.

4. Correspondence

Inward As per attached list
Outward As per attached list

Motion *That the correspondence be adopted.*

Moved: Debbie Laporte

Seconded: Leanne Beaumont

5. **Business arising from the correspondence** School to check into the Online Coding information
6. **Confirmation of officer's decisions since the last meeting** Nil
7. **Treasurer's report** As per attached and tabled by Helen Caswell. Report discussed by Tracy Sewell.

Budget discussion moved to March Meeting

Motion *That the Treasurer's report be accepted, cheques approved for payment, EFTPOS and online payments approved and cheques already paid ratified.*

Moved: Tracy Sewell

Seconded: Alina Orams

8. **Fundraising report** **Fun Run**

Letters have gone home and fundraising has started on-line. Currently have 45 students with an online profile with 29 of those currently have raised \$1751.57. Will be putting posters up this week around the school to further advertise this event. Money is due back at the office from Thursday 16th to Wednesday 21st March and prizes then need to be ordered ONLINE from Thursday 17th to Monday 26th. Prizes will then be distributed after the holidays.

Easter Raffle

A note will be sent home later this week to request donations for our Easter Raffle which will be drawn at the Easter Bonnet Parade on Thursday 26th March.

Mother's Day

Mother's Day order will be placed this week. It is becoming increasingly hard to buy from the catalogues as gifts are increasing in price each year. I would like to start a craft day to get interested parents involved in making things. We will be putting out a notice requesting donations and information soon.

Winter Carnival

Save the Date for Saturday 4th August. More information to come. Watch this space.

Other things on the fundraising calendar are:

Family Fun Day (TBC)
 Father's Day
 Winter Carnival
 Christmas Stall (TBC)
 Christmas BBQ

Coles for Sports vouchers

Box is at Springwood Coles and needs to be cleared periodically. Janina will clear when she is there and put vouchers in the office box. Carmen handed over 5741 vouchers to be added. Closes on 03rd April.

Motion *That the fundraising report be adopted.*

Moved: Tracy Sewell

Seconded: Keely Russel

9. Tuckshop and Uniform shop report

As per attached and tabled by Sarah Shannon.

Need to check details of insurance to see if a claim will be submitted for spoilage.

Motion *P and C to join QAST costing \$220. All in Favour.*

Moved: Debbie Laporte

Seconded: Alina Orams

Motion *That the Tuckshop report be adopted.*

Moved: Kirsten Doyle

Seconded: Ross Cruickshank

10. Chaplaincy Committee Report

As per attached and tabled by Cassie Love
Federal Funding will be announced on 8th May if it is continuing.
Trivia Night 4th May at Springwood Road School

Motion *That the Chaplaincy Committee report be adopted.*

Moved: Cassie Love

Seconded: Kate Neill

11. Principal's report

As per attached and tabled by Michelle Butler

Question raised as to a donation box that people can just drop change into and we can spend it on the buy a block campaign.
Need to ring P and C QLD to clarify re donation box.

Suggestion was made by P and C members to run a raffle run with a block as the prize?

Suggestion was made by P and C members that Buy a Block – maybe Yr 6 parents want to pool money and have a block from 2018 Yr 6 families/students.

Motion *The Principal's report be adopted.*

Moved: Michelle Butler

Seconded: Kristen Doyle

12. General business

1. Photobook Fundraiser – Kristen's brother has a printing company. Offers photobooks online and the school will get a \$25 donation for each book. It is like Apple and Snapfish. Kristen to find out more information as to the cost per book and how many pages etc.
2. Raffle Discussion from last meeting – further investigation found that we can sell tickets to students if the raffle does not have alcohol or gambling as the prizes. Discussed that we would sell no more than \$2 (max.6 tickets at 3 for \$1) to students at our raffles.

3. Communication using the P and C Tab on website – it was decided to publish meeting minutes, agendas, fundraising information using our P and C Tab on the school website. Will investigate also using for Sponsorship for Winter Carnival. Paula to talk to Craig and Michelle as part of Co-ordination role.
4. Anti Fatigue Mat for Uniform Shop

Motion *Purchase Anti Fatigue Mat for Uniform shop*

Moved: Tracy Sewell

Seconded: Craig Charles

5. School Photos – Staying with Little Images. Feedback given to them about the quality of last years photo's and they have guaranteed better photo's this year.
6. Storage – Files and space required. Filing Cabinets will be moved to P and C Store under the stairs in the PAC. Executive to cull files to provide better use of space and further investigation will be completed with the school to discuss options.
7. Suggestion that we consider the possibility of having a separate P and C web site to the one on the school web site. Craig Charles to determine if this as a possibility.
8. A meeting is called to find volunteers for fundraising events, Sybil to put a meeting request for the Tuesday 6th March 5.00pm.

Date of next Meeting 26th March 2018

Meeting closed 8:55pm