## **MINUTES**

# RSSS P&C General Meeting

## 28 May 2018

WELCOME BY PRESIDENT: Kristen Doyle MEETING OPENED: 7.01pm

1. Attendance Cassie Love

Kristen Doyle Tracy Sewell Paula Padget Alina Orams

Leanne Beaumont Carmen Dunn Michelle Butler Craig Charles Debbie Laporte Justin Schreiweis

Phillip Mercer Liz Hage

Angela Schreiweis

2. Code of Conduct This Code of Conduct applies to all non-remunerated and

remunerated members of Rochedale South State School P&C Association. The Code of Conduct is to be adhered to whilst any

member, irrespective of title, acts in a capacity as a P&C member or takes part in a P&C Association activity.

This Code of Conduct has been adopted to aid all members of our school community to work as a cohesive group in partnership

with the school.

3. Minutes of last General Meeting

**Apologies** 

- Flexischools charge for account

- Ray White contact

- Money for school oval seating

**Motion** That the minutes be confirmed as a true and accurate account of

the meeting.

Moved: Kirsten Doyle Seconded: Alina Orams

4. Business arising out of the minutes:

 Tuckshop Review – occurred on the 23<sup>rd</sup> May official report in the next few weeks.

5. Correspondence

Inward As per attached listOutward As per attached list

Motion That the correspondence be adopted.

Moved: Debbie Laporte Seconded: Paula Padget

6. Business arising from the

correspondence

7. Confirmation of officer's decisions

- Purchase of badges for the tuckshop convenors

## since the last meeting

## 8. Treasurer's report

Motion

That the Treasurer's report be accepted, cheques approved for payment, EFTPOS and online payments approved and cheques already paid ratified.

Moved: Tracy Sewell Seconded: Alina Orams

## 9. Fundraising report

Fundraising Report 23rd April 2018

## **Mother's Day**

Our Mother's Day Stall was a huge success raising over \$2600. Thankyou to our parents who donated gifts and kept our expenses down and also to our volunteers who helped run the stall. Special thanks to Alina Orams for getting the stall ready with Keeley Russel and also the ladies that helped on both days, Carmen Dunn, Amy Williams, Monique Antonielle. Without people stepping up like you ladies always do, things wouldn't happen, so once again thank you.

#### Father's Day

Father's Day is always harder, but the catalogues are already out so we are ready to order and get stuff done well before the day. Any ideas of things we can make or do are always welcome so please email the p and c and give us ideas of what Dad's want. Move a motion in the General Business.

### Winter Carnival Update

The Winter Carnival is on Saturday 4<sup>th</sup> August from 12-6pm for those that aren't aware.

The Loose Change Fundraiser is underway with some good donations of change coming through. 1K are once again winning at this point so are the one's to beat. Well done 1K

Rides have been confirmed and our ride passes are on Flexischools this year and are able to be pre-purchased for \$27 per pass or for \$35 on the day. These prices are set by the rides company so unfortunately, we have no control over the rise in the price. Ride Pass letters will be sent home later this week with information on how to purchase by cash and credit.

Stalls have been allocated to classes, so letters will be going home tomorrow asking parents to volunteer on their class stall. We are only asking for 1 hour (minimum) so please volunteer some time on the day. I cannot stress enough that without help, we cannot run stall, there is a huge risk of the fete not being as successful as it could be or being cancelled altogether.

If you know someone who would like to come and provide Entertainment at the carnival like a dance group or a martial arts group, please let them know to contact us by email or phoning the school and leaving a message for the p and c and someone will get back to them.

Similarly, if you run a business or you think your organisation would be willing to donate a prize to our raffle or silent auction, once again get in contact with us and we will be in contact. Donations are greatly accepted.

Leanne Beaumont has been busy with the Silent Auction and has received over \$1200 worth of donations so far. Leanne has sent out over 100 emails and has more businesses on the list to contact. Thanks Leanne for your hard work, it is great to

know this is in capable hands.

We have received applications from Market Stalls to be at the Carnival and I am in the process of sorting through these and working on what ones will "fit" our carnival. If you know someone who has a market stall and would like to be a part of our day, a 3x3 site will be \$50 and a 6x3 will be \$80. They need to have their own gazebo, signs etc.. and most importantly their own Public Liability Insurance cover.

Lucky jars are back again this year so we are seeking donations to help fill them. Things like hairbands, crayons, wrapped lollies, playdough, slime, bouncy balls, costume jewellery, matchbox cars, small toys.... Anything you can think of that your child would love to receive for \$2. Donations can be left in kids classrooms.

Lastly, there will be a Winter Carnival Meeting on Wednesday afternoon this week at 3pm here in the staffroom. Message was on the Event page in Facebook, so please tell your friends and all come along to provide ideas, feedback and see where you can help out to make this event a massive success.

I move that the Fundraising report be adopted.

## **Motion** That the fundraising report be adopted.

Moved: Paula Padget Seconded: Tracy Sewell

## 10. Tuckshop and Uniform shop report

Aimee from QAST came out and observed the tuckshop last Wednesday, waiting to read her follow up report on possible suggestions we can make regarding tuckshop. Looking at sending out Sports Day menus for parents and additional items available for sale to students as it is a red day. These menus will be sent home next week and will also put it on flexischool. Sales in tuckshop remaining steady as term goes on. Received quote back from School locker (which was sent to P&C)

regarding uniforms. They have asked if we would like them to make samples? I am going to contact P&C uniforms tomorrow to get another quote.

### Motion

That the Tuckshop report be adopted.

Moved: Debbie Laporte Seconded: Tracy Sewell

## 11. Chaplaincy Committee Report

## **General overview:**

- Chappy Week has been a focus this month
- An increase in referrals has led to a review of this process in consultation with the Student Welfare Team.

## **Core functions:**

- 1. Social and Emotional Support (Pastoral Care)
  - A number of students are currently accessing one on one support
  - Due to a lunch time girls club being run I have not run Chit Chat this term
  - I will develop a referral form to be completed by teachers/parents wanting to refer students for one on one pastoral care, this form will be shared with SWT to determine best way forward to provide care for referred students. This will avoid double ups and ensure the service is being utilized in the best possible way, and in partnership with other care providers in our school. Students may continue to self-refer.
  - 2. Educational Support
    - Chappy attending Year 5 camp Wednesday/Thursday of Week
       8. I will work Tuesday only for Pancake breakfast due to 2 days on camp in Week 8.
- 3. Community Development (including donor nurture, community and church connections etc)
  - As part of Chappy Week I invited local ministers to an afternoon tea
     5 churches responded and 3 attended (Brisbane Pentecostals, St

Peter's Catholic, New Heart Baptist Rochedale, Our Saviour Lutheran Rochedale, Grace Bible Church). Those in attendance were very interested in supporting Chaplaincy/seeking more information on volunteerism, representation on the Chaplaincy Committee, donor support. Chaplaincy will support local faith communities by promoting their programs and events to families.

- 4. Extra- Curricular Activities
- Triple P Positive Parenting Program has almost concluded, 5 families participating with positive results!
- Chappy Week Tuesday 22/5 and Thursday 24/5 were packed with activities for children across all year levels. Instead of Chaplaincy fundraising this year I elected to invite families to donate towards a pantry for families in need. Staff won the inaugural Staff v Students Chappy Week basketball game.
- Under 8s Chappy will do face painting, tea and coffee for parents in Chappy room, fruit break on grass outside Chappy Room for children (fruit will be provided/donated through Chaplaincy). Volunteers to help with face painting appreciated!
- Pancake breakfast Tuesday Week 8 8am. Volunteers needed from 7:30am please. Will add tea and coffee for parents.
- SUQld team Contribution
  - I attended in-service on 16/5 at Nerang important information re Government funding was presented. The school will need to reapply for funding for Chaplaincy by the end of the year. I would like P&C support/endorsement to explore ways of increasing our donor base with a view to increasing our service towards 3 days a week for 2019.
  - 26/5 Spin Off challenge this year I will be riding to support a fellow Chappy, with a view to having a RSSS team in 2019.
- 6. LCC (Local Chaplaincy Committee)
  - We welcome Ross Cruickshank to the committee as another parent rep., and thank Ross and Alina Orams (chair) for their support during Chappy Week activities.

**Motion** That the Chaplaincy Committee report be adopted.

Moved: Cassie Love

Seconded: Alina Orams

## 12. Principal's report

PRINCIPAL'S REPORT TO PARENTS AND CITIZENS' ASSOCIATION ROCHEDALE SOUTH STATE SCHOOL

May 28, 2018 News

- Oval seating has reached practical completion. Many thanks to the P and C for their hard work in raising the funds to make this happen.
- Special thanks to Debbie Laporte whose work in drawing the plans and detailing the specs clarified the whole vision for the project. It also allowed us to move into the tender process fairly quickly once the project managers were appointed. You are amazing!
- Sports Days to be held on June 13 and 14.
- Prep interviews for 2019 started today
- Thank you to the P and C for a fantastic Mothers' Day stall
- Chappy Week was held last week.

### Curriculum, Teaching, Learning

NAPLAN was completed by Years 3 and 5 students in Week 5.
Teachers focused on helping students to feel confident and
relaxed. A special breakfast was held in the PAC – thanks to
those who helped out with that. It all went very smoothly. Results
will be published last Term 3.

- Positive Behaviour for Learning SET data was collected by an independent external reviewer. Her general feedback was very positive.
- Year 5 Science extension group have had an opportunity to attend a special program at RSHS last Tuesday and tomorrow.

## Staffing

- Tegan Wager will be going on Maternity leave from Week 8. Her replacement is to be advised
- Stephen Pollard (GO) has been on leave since the start of term and is expected to return on Thursday this week
- May Yates (LOTE) has been on leave all term and is currently being replaced by Elizabeth Siu. At this stage her leave is through till end Week 10.
- Carla Williams has extended her leave until the end of Term 1 next year.

#### **Facilities**

- Oval seating practically complete

Finances and Governance

- School Reports are as provided.

Motion The Principal's report be adopted.

Moved: Michelle Butler Seconded: Alina Orams

#### 13. General business

1. Funds approval for Fathers Day Stall \$2000

Move a motion that we have \$2000 for the Fathers day stall.

Moved: Paula Padget Seconded: Tracy Sewell

All in favour

2. Building fund account will be closed and all money will transfer to

**RSSS** 

Motion to reconcile and close P and C building fund and transfer all relevant funds to RSSS School building fund with DGR status

account.

Moved: Tracy Sewell Seconded: Craig Charles

All in favour

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14. Applications for membership

Received by Secretary

Date of next Meeting 25th June 2018

Meeting closed

7.52pm